

PEACHAM LIBRARY MEETING MINUTES (UNAPPROVED) NOVEMBER 17, 2014

In attendance: Becky Lafferty (BL), Becky Jensen (RJ), Julieann Barney, (JB2), Jen Burchell (JB3), Joe Alper (JA), Cornelia Hasenfuss (CH), Carolyn Deasy (CD), Jim Minichiello (JM), Joanna Bodenweber (JB). Absent: Gary Swensen (GS)

1. Call to order: 6:15 PM.

2. Addition and changes to the agenda: Holiday Tea & whether to ask Sam Kempton to come to a meeting.

3. Public Comment: None

4. Consent Agenda:

A. 10.13.14 minutes approved as amended and Director's Report approved. CH moved. JA seconded.

5. Committee Reports

A. Human Resources: none

B. Finance: Continuing discussion about whether to purchase D & O insurance. CH will ask Sam Kempton to come to the next Board meeting to further explain D & O insurance options.

C. Physical Plant: Brian Barney is collecting trash and taking it to the dump at no charge to the library.

D. Outreach: none

E. Friends: Upcoming Holiday Tea on December 6. JM asked board members for donations of food or assistance with setting up or cleaning up after the event.

F. Technology: none

G. Nominating: none

6. Board Evaluations / Team Building

RJ handed out Board Self-Assessment Tool worksheets. Board members will review and discuss at the next meeting.

7. / 8. Board make up / Attracting folks to the Board

Discussion of the need to attract new Board members with specific skills, such as financial experience, to join the Board. Discussion to be continued at future meetings.

9. Appeal thank you notes

RJ has set up envelopes and a list of donors to be thanked. Each Board member will stop into the library in the next few weeks to write thank you notes.

10. Renovations

Continuing discussion of proposed renovations to the library downstairs to meet community desires and needs for a healthy, functional space for activities. It was suggested that the order of renovation priorities should be:

- 1) improved drainage outside and moisture elimination inside, including new flooring
- 2) Improved electrical service and lighting
- 3) Improved (raised) ceiling
- 4) Improved kitchen facilities
- 5) Improved theater facilities
- 6) Installation of larger windows and door on garden side of building

The renovation committee will continue to meet. Other board members will look into fundraising and grant writing.

Meeting Adjourned: The meeting was adjourned at 9:15. ? moved and ? seconded.

Respectfully submitted by Joanna Bodenweber