

## **PEACHAM LIBRARY MEETING MINUTES (UNAPPROVED) SEPTEMBER 1, 2014**

In attendance: Becky Lafferty (BL), Becky Jensen (RJ), Julieann Barney, (JB2), Jen Burchell (JB3), Joe Alper (JA), Cornelia Hasenfuss (CH) Gary Swensen (GS), Joanna Bodenweber (JB)

Absent: Carolyn Deasy (CD), Jim Minichiello (JM)

**1. Call to order:** The meeting began at 7:10 PM.

**2. Addition and changes to the agenda:** none

**3. Public Comment:** None

### **4. Consent Agenda:**

A. 8.4.14 minutes approved with changes and 8.18.14 special meeting minutes approved. B. Director's Report approved. JA moved. JB3 seconded. Approved.

### **5. Committee Reports**

A. Human Resources: none

B. Finance: CH reported that the library's investments at the end of the fiscal year were \$412,428, up \$5,000 since the start of the fiscal year. CH will meet with financial advisors soon. Hertha's Report: budget sales of \$409, memorials \$89.08. CH suggested taking out 1/2 of the yearly draw-down to pay for an oil delivery and other expenses until we receive the town appropriate and annual appeal donations— the same as was done last year. CH will recommend to Passumpsic that they not keep as much \$ in cash sweeps.

C. Physical Plant: Porch painting is done. Thanks to painters. RJ noted driveway ditch needs fixing. She will ask the town road crew to fix it. The library needs someone to take trash to dump on a regular basis. JB3 suggested to ask the cafe if they might add the library's trash to their pick-up. Tom Galinat will look at the porch railings to see if he can fix them. JB2 will follow up.

D. Outreach: No biking for Books. Plan on Winterfest.

E. Friends: none

F. Technology: none

G. Nominating: none

### **6. Old Business**

A. CH spoke with Sam Kempton and received an estimate of \$180 for Employment Practices insurance to add this coverage to our current policy. *The Board discussed the procurement of Employment Practices Liability insurance coverage.* GS moved that the following resolution be adopted. JB2 seconded. *Resolved: that the Library promptly apply for, on a non-binding basis, D & O liability coverage, and that the president or treasurer be authorized to take all actions as may be necessary or appropriate to apply for such coverage.* Approved. CH will apply to get an estimate for D& O insurance, and will ask Sam Kempton to come to a meeting.

B. Open Meeting Law: Will discuss at another meeting.

C. Biking for Books/Fall concert: Will not happen this year. Winterfest will be the main upcoming event.

D. Summer Series: Finished. Talks well received.

## **7. New Business**

A. Fall Foliage Day and Book Sale: Will be Thursday, October 2. CH and BL will run movie in the evening. Others volunteered to help out with book sale. BL will pass names along to Wynne Browne.

B. Board Retreat: Due to scheduling conflicts the date of 10.13 needs to change. JB2 will post possible new dates by email and asked that the board get back to her with days they can meet. The topic for the retreat will be downstairs renovations.

## **8. Executive Session**

A. GS moved to enter Executive Session for personnel issues. BL seconded. BL moved to exit Executive Session. GS seconded. Approved. No action taken.

**Meeting Adjourned:** The meeting was adjourned at 9:05. BL moved and CH seconded.

Respectfully submitted by Joanna Bodenweber